**North Carolina Education and Workforce Innovation Commission**

**GRADE EXPANSION GRANTS APPLICATION RUBRIC and SCORE REPORT**

**Question 1: Describe the plan for expansion of the CTE program to 6th and 7th grade students, including the specific programs that will be expanded, the significance of CTE in the local school administrative unit or charter school, and how a grade expansion would enhance the education program and the community.**

Note: The total number of possible points for this question is 30. Please note that points have been assigned to each of the four parts of this question.

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| **Question Parts to be Assessed:** | **Weak Response:**  **Possible Points:**  **0-3** | **Satisfactory Response:**  **Possible Points:**  **4-6** | **Strong Response:**  **Possible Points:**  **7-10** | **Points Awarded: (Max = 10 per section)** |
| **The overall plan for expansion** | Plan is unclear. | Plan is adequately explained; however, explanation needs to be more thorough. | Plan is explained in clear detail, with examples or evidence provided. | \_\_ pts. out of 10 pts. |
| **Specific programs that will be expanded** | No specific programs are discussed. | Specific programs are mentioned yet some or all lack a clear description. | Specific programs are clearly described. | \_\_\_\_ pts. out of 10 pts. |
|  | **Weak Response:**  **Possible Points:**  **0-1** | **Satisfactory Response:**  **Possible Points:**  **2-3** | **Strong Response:**  **Possible Points:**  **4-5** | **Points Awarded: (Max = 5 per section)** |
| **Significance of CTE in the local administrative unit** | Significance of CTE is not included or if present is not clearly explained. | Significance of CTE is adequately explained; however, explanation needs to be more thorough. | Significance of CTE is clearly explained, with examples or evidence provided. | \_\_\_\_ pts. out of 5 pts. |
| **How a grade expansion would enhance the education program and the community** | No clear explanation of how grade expansion would enhance both the program and the community. | Adequate explanation of how grade expansion would enhance both the program and the community. | Strong  explanation of how grade expansion would enhance both the program and the community, with examples or evidence provided. | \_\_\_\_ pts. out of 5 pts. |

**Question 2**: **Provide a description of how the funds will be used and any other sources of funds available to accomplish the purpose of this program.**

Note: The total number of possible points for this question is 20.

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| **Assessment of…** | **Weak Response:**  **Possible Points:**  **0-4** | **Satisfactory Response:**  **Possible Points:**  **5-15** | **Strong Response:**  **Possible Points:**  **16-20** | **Points Awarded: (Max = 20)** |
| **Description of the use of funds.** | Use of funds is not clearly explained, with no details provided concerning amounts and purposes, and/or no mention of funds already available. | Use of funds is clearly explained, with some detail provided concerning amounts, purposes, and funds already available. | Use of funds is very clearly explained, with all necessary details provided concerning amounts, purposes, and sources of funds already available. | \_\_ pts. out of 20 pts. |

**Question 3: Describe the strategy used to achieve meaningful analysis of program outcomes due to the receipt of grant funds under this program.**

Note: The total number of possible points for this question is 20.

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| **Assessment of …** | **Weak Response:**  **Possible Points:**  **0-3** | **Satisfactory Response:**  **Possible Points:**  **4-6** | **Strong Response:**  **Possible Points:**  **7-10** | **Points Awarded: (Max = 10)** |
| **Description of program outcomes.** | Program outcomes not included or not clearly described. | Program outcomes listed, with little explanation or description. | Program outcomes listed and adequately described. | \_\_ pts. out of 10 pts. |
| **Assessment of …** | **Weak Response:**  **Possible Points:**  **0-3** | **Satisfactory Response:**  **Possible Points:**  **4-6** | **Strong Response:**  **Possible Points:**  **7-10** | **Points Awarded:**  **(Max. = 10)** |
| **Description of strategy to achieve analysis of program outcomes.** | Strategy to analyze outcomes not described or not described clearly. | Strategy to analyze  outcomes described in general terms. | Strategy to analyze outcomes clearly described in specific terms. | \_\_ pts. out of 10 pts. |

**Budget Section: This question houses three sections where applicants can input relative information to the proposed program: Personnel (i.e., salaries and benefits, etc.), Career Development, and Support Services. Each section has a box where applicants can fill in “Additional Fund Sources” and a “Narrative” to explain the funding category.**

Note: The total number of possible points for this question is 10.

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| **Budget:** | **Weak Response:**  **Possible Points:**  **0-3** | **Satisfactory Response:**  **Possible Points:**  **4-6** | **Strong Response:**  **Possible Points:**  **7-10** | **Points Awarded: (Max = 10)** |
| Describe in detail the use of funds to add personnel, enhance CTE efforts, or supply support services. | Unclear description of use of funds, with little or no explanation in the narrative of how funds will be directed. | Adequate description of use of funds, with some explanation in the narrative of how funds will be directed. | Strong description of use of funds, with detailed explanation in the narrative of how funds will be directed. | \_\_ pts. out of 10 pts. |

**Action Plan Section: This question houses three sections where applicants can input relative information to the proposed program: “Activity”, “Person(s) Responsible” (for ensuring the activity is complete), and “Timeline”. Applicants may add as many “Activities” as they would like to further explain the proposed program.**

Note: The total number of possible points for this question is 20.

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| **Action Plan:** | **Weak Response:**  **Possible Points:**  **0-4** | **Satisfactory Response:**  **Possible Points:**  **5-15** | **Strong Response:**  **Possible Points:**  **16-20** | **Points Awarded: (Max = 20)** |
| Action Plan:  Activity (Activities)  Person(s) Responsible  Timeline | Unclear description of Action Plan, with insufficient explanation of all 3 elements: Activity, Person Responsible, and Timeline. | Clear description of Action Plan, with some explanation of all 3 elements: Activity, Person Responsible, and Timeline. | Strong description  of Action Plan, with clear, detailed explanation of all 3 elements: Activity, Person Responsible, and Timeline. | \_\_ pts. out of 20 pts. |

**INDICATE FINAL SCORES on NEXT PAGE.**

**Commissioner’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CTE Grade Expansion Grants Final Scores:**

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| **PSU** | **Q1**  **Score**  **(Max. = 30)** | **Q2**  **Score**  **(Max. = 20)** | **Q3**  **Score (Max. = 20)** | **Budget**  **Section Score (Max. = 10)** | **Action Plan Section Score**  **(Max. = 20)** | **TOTAL POINTS**  **AWARDED**  **(Max. = 100)** |
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